

# The Helen & Ade Dillon Award for Appleton Area School District Staff



## **Background**

Helen and Ade Dillon were educators in the Appleton Area School District for 23 years and 35 years, respectively. During those years, they left a distinguished legacy in the community.

Helen taught at the elementary level, English and Social Studies at the middle school level, and completed her career as a high school guidance counselor. In her retirement, Helen was an active volunteer for LEAVEN, Appleton Medical Center and Hospice, and also served as a volunteer teaching English as a Second Language.

Ade taught Social Studies at Appleton West and was well known as a coach, using sports as an additional medium to continue the educational process. He was instrumental in starting programs in tennis, wrestling, and swimming at West. Ade was inducted as a charter member of the Wisconsin Football Coaches Hall of Fame and was awarded a Distinguished Service Award in the community. He was endearingly referred to by his players as a "builder of men."

The Dillons' dedication to education and values, and their commitment to students and the community, were accomplished with respect and class. Together, they left their students with richer lives and left the community a better place.

## **Award Description and Its Presentation**

The *Helen & Ade Dillon Award* recognizes an AASD staff member who encourages a balanced life for students through excellence in education and involvement in student activities outside of the classroom. This staff member takes a personal interest in students' moral, mental and physical development, thereby enhancing students' life skills for continued development of academics, fitness and citizenship. This individual will have successfully completed a minimum of five years employment with the Appleton Area School District.

*To honor the Dillons' legacy, one unrestricted cash award of \$1,000 will be presented to a recipient at the Appleton Area School District at an all staff gathering at the beginning of the school year or another such suitable occasion or means should this event not be held or we are virtual.*

## **Selection Process**

The Selection Committee will be overseen by the Assistant Superintendent/School Services. The Selection Committee will consist of the Board of Education President, a community member and/or a parent, a teacher, and an honor student from one of the high schools (intended to rotate between high schools), and at least one Dillon family member (if available). The Selection Committee process will be facilitated by an AASD School Principal. The recipient of the award will be chosen through a rubric format with the highest score determining the recipient.

## **Nominations**

Nominations for the annual award must be received in the AASD School Services Office no later than June 15. The award recipient will be determined by August 1.

Any district employee, student, parent, or community resident may nominate an AASD staff member using the nomination form on the following page. Only one person may nominate a staff member; however, additional letters of support from each category (parent, student, administrator, teacher, community) may be included in his/her nomination. The total packet including the nomination form may not exceed 10 pages.

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## Nomination Form

### Nominee

Name: \_\_\_\_\_

School Building and Position: \_\_\_\_\_

Homes Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### Nominator

Person making nomination (circle one):

*Student*

*Parent*

*Teacher*

*Administrator*

*Community Member*

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

How do you know the nominee? \_\_\_\_\_

\_\_\_\_\_

Letter(s) of Recommendation provided by:

*Name*

*Position/Role*

*Name*

*Position/Role*

\_\_\_\_\_

\_\_\_\_\_

### Nomination Narrative

Please submit a narrative, not to exceed three pages, that includes the following information:

1. Summary Statement:

Nominee background

Reason for nomination

Nominee's involvement with youth as teacher, leader, mentor, and/or coach

2. Specific examples of how the nominee has helped students develop a balanced lifestyle in and out of the classroom through moral, mental, and/or physical development activities.

**This award is supported by the Helen & Ade Dillon AASD Staff Award Fund  
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