

APPLETON AREA SCHOOL DISTRICT

FUTURE NEEDS ADVISORY COMMITTEE MEETING (Tuesday, September 10, 2019)

Generated by Kimm Smith on Thursday, September 12, 2019

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1. MEETING OPENING (Although a quorum of Board of Education members may be present, no Board Resolutions will be approved.)

A. Welcome and Introductions

Meeting began at 6:30 PM at Kaleidoscope Academy, 318 E. Brewster Street, Appleton, Wisconsin.

Committee members in attendance: Jared Bailin, Stephanie Barnes, Katrina Bartell, Al Brant, Jason Brozek, Stephanie Burdick-Shepherd, Laurie Burns, Suzanne Chang, Dana Coenen, Tiffany Frerks, Charles Garris, Annmarie German, Brian Guilbeault, Kara Harbick, Chris Heller, Marty Hintz, Tim Hopfensperger, Jeremy Kautz, Jaime Kimball, Shelly Kosgard, Deanna Kubiak, Nora Lazcano, Dana Mattingly, Tim McKeag, Kayla McNamara, Mark McQuade, Kong Moua, Anne Murray Katie Olp, Roxanne Parker, Kristi Picken, Cathy Porter, Krista Powell, Suzette Preston, Scott Radtke, Terri Raith, Nikki Sanderfoot, Sean Schuff, Andrea Senecal, Andy Shadick, Jacqui Smedberg, Nimrit Sodhi, Katie Stanley, Monique Stewart, Corene Strohfeldt, Pa Hua Vang, Andrea Vinje, Nate Werner, Michelle Wranosky, Jon Zabel, Matt Zimmerman, Karl Zornow

Superintendent Judy Baseman welcomed committee members.

- Listen and learn together.
- Understand the current landscape and "big picture" of needs within the Appleton Area School District (AASD).
- The committee's ultimate task will be to make a recommendation to administration and Board of Education.
- The AASD Vision statement was discussed noting the importance of "working together."

Chief Financial Officer Greg Hartjes talked about the function of this committee.

- This committee was put together under the request of the Board.
- Agendas will be published via BoardDocs and posted as open meetings.
- Citizens are encouraged to attend to better understand the work we are doing.
- There will be no Public Input at these meetings as the information shared here will also be shared at subcommittee meetings of the Board and at School Board meetings.
- Information shared at these meetings will be posted on the Future Needs Advisory Committee website page along with agendas and minutes and other important information.

Who is on the committee?

- Students
- Parents
- School staff (secretaries, building engineers, paraprofessionals, teachers, principals)
- District-level staff (administrators working across the District)
- Community members

Committee members represent teachers, parents, and the community.

The committee roster was shared with the group. No committee member contact information was included as these meetings are open to the public.

Committee members were told that there is no reason for them to communicate with other committee members outside of these meetings. They are fine to share and discuss and gather information from others not on the committee and bring their ideas back to the committee for discussion.

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2. COMMITTEE WORK

A. Committee Charge

The committee's charge is to serve in an advisory capacity to AASD administration and Board of Education. The committee will support the District's efforts to explore long-term facilities options that best provide the necessary space for students.

"District administration" refers to the AASD Leadership Team, which includes 7 administrators plus the Superintendent.

Our facilities have no value if we don't talk about curriculum, education, etc.

Why are we beginning this Future Needs Study Committee?

- Concerns about enrollment growth on North side of the District (in 2016).
 - * Hoffman did a capacity study when Supt. Allinger was here
 - * 11 of 16 elementary schools are over fully utilized capacity (Huntley is 175 over)
 - * 1 middle school (Kaleidoscope) is over capacity
 - * 3 high schools are all over capacity
 - * Hoffman looked at charter schools as well. Charters can control their enrollment, but we still need to monitor them.
 - * We have added about 1,000 kids in the last ten years (majority in the 4K program, which consists of 4 school sites and 19 community sites).

- Often, capital project requests from schools cannot be funded through AASD's yearly budget of \$2.5 million.
 - * Before 2014 Referendum the yearly capital projects amount was \$940K and now it's at \$2.5 million thanks to that referendum.
 - * This money was used at our 27 AASD facilities/sites.
 - * It doesn't go a long way, but helps with about 1 roof each year (\$400K) and/or a parking lot/playground (\$100K); as well as new boilers and windows.
 - * Projects are prioritized based on needs.
 - * Every fall we do a walkthrough at all buildings and grounds to talk about needed projects. Principals share what they need to help better educate their students.
 - * After the other projects are done (above), we may have some money left over to do one or two more projects. For example, this summer we renovated the Family & Consumer Education room at Wilson and put new lighting in a hallway at East. The money doesn't go too far.

- Our schools were built for an outdated educational model.
 - * North is our newest school with 25 years and Columbus is our oldest school with 125 years.
 - * 22 of our 27 sites were built before 1970, so are over 50 years old.
 - * We do a really great job keeping up our facilities.
 - * Our buildings were built for 30 kids in desks and rows; they were not built for collaboration.
 - * We need smaller spaces for interventions as well and places for small group and one-on-one instruction.
 - * How do we change those spaces to better meet the needs of our students?

B. Committee Timeline

Jody Andres, K-2 Market Leader/Senior Project Architect at Hoffman Planning, Design & Construction Inc. spoke to the group this evening. Jody is an expert in his field and works with school districts across the State on their facility needs. Jody knows our schools better than anyone (except for our facilities staff). Jody worked on our Facilities Study as well.

3 basic reasons for doing a Facility Study:

- enrollment
- physical needs
- curriculum/education

Education changes very quickly, which is the biggest driver of the three.

What is educationally best for our students (not what fits in the facility)?

Future Meeting Dates:

- September 24, 2019 (general review of District facilities and enrollments)
- October 8, 2019 (school district finances; decision-making and authority; operations; open enrollment; referendums)
- October 22, 2019 (review of physical facility reports, current facility projects, programs, and educational adequacy)
- November 12, 2019 (what can the District afford; review needs and established planning goals; concept options)
- November 26, 2019 (concept option development and review)
- December 3, 2019 (concept option development and review)
- December 17, 2019 (final concept review; develop of consensus recommendations)
- January 13, 2020 (a report will be made at the Board meeting, 6:00 PM, Huntley Elementary School)

C. Committee Tasks

- We will have discussions on what you learned and prioritize needs/topics and talk about how we can address those important topics effectively.
- We hope to provide you with enough information to make an informed decision.
- We hope to have a meeting consensus -- "not everything I want but I can support."

Three possible outcomes will come from this committee:

- Committee recommends solutions to the Board of Education and District Administration (Leadership Team).
- Committee determines no needs rise to level of needing action.
- Committee would like more time to evaluate the needs of the District.

D. Committee Member Responsibility

James Huggins indicated that in the past 25 years, a lot of changes have taken place in our District and community. This committee will try to address those kinds of changes. This is a large group, so information we share and discussions we have should be purposeful and beneficial.

- Attendance is important and we know that this is a large time commitment -- we value your presence.
- Engage - share in discussions. Listen to each other and share your thoughts and feedback - everyone has an equal voice.
- Stay informed - we will be posting information in advance of meetings. Use our District website for meeting information, attachments, agendas, and minutes.
- You can share with others beyond this committee. You are representing this committee, so you can help get the word out about what you are learning. Your voices are important and feel free to bring those other voices back to meetings.
- Provide input during table discussions.

Meeting Norms

- Stay engaged - no cell phones (take calls outside of the meeting room), be on time, and focus.
- Ensure that all voices are heard.
- Be willing to speak your thoughts respectfully.
- Be open and listen to all sides of an issue.
- Be considerate and understanding of each member's perspective and background (taking into account diversity and background).

E. Contact Information and Website

- Kimm Smith will be your point of contact if you have questions -- smithkimm@asd.k12.wi.us.
- Monitor the District's Future Needs Advisory Committee
webpage: https://www.asd.k12.wi.us/district/future_needs_advisory_committee

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3. INTRO TO AASD FACILITIES

A. Sites, Maps, and Boundaries

All committee members were given AASD boundary maps. Maps include elementary, middle, and high school boundaries and locations of schools as well as proposed residential growth areas.

The committee was asked to look at the maps and talk about what jumps out at them, what schools are landlocked, what schools have growth in their area, etc. A list of neighborhood schools was also shared, which included middle and high schools that each elementary school feeds into. The table groups asked questions and shared their "wonders."

- Committee members asked to see the population/enrollment breakdowns (ethnicity data) for each of the school's boundaries.
- What is the McKinley and Berry story?

* Berry was overcrowded and had more growth coming; McKinley was at capacity so attendance boundaries needed to change plus we were bussing students anyway

- A list of charter schools was requested along with their locations.
- Appleton has the most public charter schools in the State, besides Milwaukee.

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4. CLOSING

- All committee members received a half sheet of paper to write down their questions, comments, concerns before they left the meeting.
- We will have a FAQs document on this website along with other helpful pieces of information as needed.

A. Future Meetings

Next meeting is Tuesday, September 24. At that time we will talk to our maintenance staff and learn more about our facilities. We'll also talk about enrollment and break those numbers down.

Meeting adjourned at 7:46 PM.